

Milesburg Youth Baseball League BYLAWS

SECTION I

This organization shall be known as the Milesburg Youth Baseball League, hereinafter referred to as Milesburg Youth Baseball.

SECTION II

OBJECTIVE

- A. The objective of the Milesburg Youth Baseball shall be to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage and respect for authority, so they may be well adjusted, stronger and happier children and will grow to be good, decent, healthy and trustworthy citizens.
- B. To achieve this objective, the Milesburg Youth Baseball will provide a supervised program under the Rules and Regulations of Little League Baseball, Incorporated. All Officers and members shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and the molding of future citizens is of prime importance. In accordance with Section 501(c)(3) of the Federal Internal Revenue Code, the Milesburg Youth Baseball shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball. No part of the net earnings shall inure to the benefit of any private shareholder or individual; no substantial part of the activities of which is carrying on propaganda, or otherwise attempt to influence legislation, and which does not participate in or intervene in any political campaigning on behalf of any candidate for public office.
- C. Upon the dissolution of the organization, the Board of Directors or governing staff shall, after paying or making provision for the payment of all of the liabilities of the organization, dispose of all the assets of the organization in such a manner, or to such organization(s) organized and operated exclusively for charitable, educational, religious, or scientific purposes as shall at the time qualify as an exempt organization(s) under section 501(c) (3) of the Internal Revenue Code of 1954 (or corresponding provision of any future United States Internal Revenue Law), as the Board of Directors or governing staff shall determine. Any such assets not so disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the organization is then located,

exclusively for such purposes as said Court shall determine, which are organized and operated exclusively for such purposes.

SECTION III

ELIGIBILITY

- A. Any child meeting the requirements as to age and residence as set forth in the rules of Little League Baseball, Incorporated, shall be eligible for active participation in the Milesburg Youth Baseball.
- B. Milesburg Youth Baseball may expand or decrease depending on the number of eligible players desiring to participate. Teams shall be adjusted accordingly.
- C. Divisions – Little League Baseball, Incorporated recognizes several different divisions, for the purpose of Milesburg Youth Baseball – T-Ball ages 4 – 7; Minor League ages 7 – 8; “A” Ball or Little League ages 9 – 12. “A” Ball may be split into two (2) Majors and Minors divisions – ages 9-10, and ages 11-12. (see SECTION IV, PLAYERS, paragraph D,E)
- D. Teams – The last team to enter the Milesburg Youth Baseball will be the first team to be cut if needed (due to low registration). If more than one team needs to be cut the above guideline will be followed. The sponsor of the cut team(s) will have first chance to sponsor if one needs to be added in the following years or in another division.

GOVERNMENT/MEMBERSHIP

- A. Milesburg Youth Baseball shall recognize three types of members: Board, General, and Special.
 - a. Board Members: At the annual meeting, Milesburg Youth Baseball League shall elect from its own membership a President, Vice President, Secretary, Treasurer, and Safety Officer hereinafter “Board”. The aforementioned officers shall hold Office for two (2) years, but may be eligible for reelection.
- B. The Government of the Milesburg Youth Baseball shall be under the direct supervision of the President and the Board.
- C. All matters concerning the policy of the Milesburg Youth Baseball shall be decided by a vote of the Board, and no motion shall be carried without a favorable vote from the majority of the members of the Board.
- D. A majority of the members of the Board present shall constitute a quorum at any meeting and a majority vote of those present shall govern.

- E. The Board shall enlist the help of qualified adults to be Managers, Assistant Coaches, and Umpires.
- F. Bald Eagle Area Little League (Parent Association) will provide insurance on all players, Managers, Assistant Coaches, and other active persons affiliated with the Milesburg Youth Baseball. A registration fee will be set by the board each year.
- G. The Board shall set the dates each year for player registration.
- H. No admission shall be charged to any Milesburg Youth Baseball game. Voluntary contributions are permitted.
- I. Each Board Officer, Manager, Coach and “Team Parent” must complete a Little League Volunteer Application at the beginning of each season.
- J. Each team must participate in League Fund Raisers, and it is each Team Manager’s responsibility to make sure that the parents of their team participates.
- K. Each team must adhere to the concession stand schedule and an adequate number of volunteers must work the stand during their required time slot.

SUSPENSION OR TERMINATION

Any type of membership (general, special, managers, coaches, etc.) may be terminated by resignation or action of the Board as follows:

- A. The President and/or the Vice President shall have the authority, in severe cases, to invoke a temporary suspension lasting no longer than one (1) week until the Board can be assembled to review the incident(s).
- B. The Board by majority vote of those present at any duly constituted Board meeting, shall have the authority to discipline or suspend or terminate the membership of any Officers, Parents, Managers, and Coaches when conduct of such person is considered detrimental to the best interests of the Milesburg Youth Baseball and/or Little League Baseball. The individual and/or individuals involved shall be notified of such meeting, informed of the general nature of such charges and given an opportunity to appear at the meeting to answer such charges.
- C. The Board shall, in case of a player exhibiting conduct considered detrimental to the best interests of the Milesburg Youth Baseball and/or Little League Baseball, give notice to the Manager for the team for which the player is listed on the roster. Said Manager must appear, in the capacity of an adviser, with the player before the Board or a duly appointed committee of the Board. The player’s parent(s) or legal guardian(s) must be present. The Board, by a majority vote of those present

at any duly constituted Board meeting shall have full power to suspend or revoke such player's rights to future participation.

SECTION IV

PLAYERS

- A. All players (old and new) must register each year. All players must show proof of age.
- B. The "League Age" is that age attained by a player prior to September 1 in any given season. Thus, a player whose 12th birthday is on Aug. 31 or earlier has a league age of 12; a player whose 12th birthday is on September 1 or later has a league age of 11.
- C. Players applying for a late registration will be accepted by the discretion of League Officers. An additional registration fee may apply.
- D. A player may advance to the next League division after one year of play in their own age appropriate division. This subsection will be permitted with the Boards' approval.
 - a. Petition to Play Up or Down: During registration, any parent/legal guardian may sign a petition, to be reviewed by the board, for their child to participate in an alternative age group other than his/her league age.
 - b. No petition will be considered once any team is filled with 12 league age players.
 - c. Players must have similar baseball skills as his/her league age players when petitioning to move into an advanced age division. Parent requests to move a child up/down will not be considered if the board deems that the request is only to make scheduling for multiple players easier.
- E. Pool Players – A "pool" of players may be set up from willing players and parents at a lower age group to play at an upper age group on an as needed basis during regular season games.
 - a. A "pool" player is only to be utilized if a team, due to injury or other uncontrollable circumstance, does not have a minimum of nine players available for any given game.
 - b. A "Third Party" person (Player Agent) will be appointed to regulate the use of pool players.

- c. Pool players will be placed on a list and utilized on a rotating basis for any and all teams as and when necessary. First on the list will be those winning or placing 2nd or 3rd on their Slugger's Day Competition.
 - d. A Manager must call the Third Party (Player Agent) and request a player. The Third Party (Player Agent) will contact the first player on the list, the second player the second time and so on. A Manager cannot request a player by name and must not contact the pool player directly.-**Example-** An 11-12 team has a 12 person roster, 2 are unable to play because of illness and 1 is on vacation. The manager calls the third party player agent and requests a player, the third party player agent looks at the list of available pool players and sees that numbers 1, 2 and 3 on the list were used earlier by that team or the other teams in that division so it is number 4's turn. The third party player agent then calls player number 4 and requests number 4 for the next game.
 - e. Once all players on the list have been used, the third party player agent will then start at the top of the list for a second time. It is possible that some, all, or none of the pool players will be utilized.
- F. The board will determine the end of year celebration or awards to be given after participation in the league.

REGULAR SEASON DRAFT

- A. Milesburg Youth Baseball will hold a re-drafting of teams on an annual basis. The only exclusion to the redrafting will be at the tee-ball age. Each subsequent league will hold a mandatory re-draft, with all players becoming eligible for drafting.
- B. Draft Order: The draft order will be established by random selection. The draft will follow a serpentine order throughout the entire draft process. Teams at each end of the order effectively have 2 consecutive picks straddling the end and beginning of consecutive rounds.
- a. In the event of only 2 teams in a given age group, the drafting will occur in an alternative manner, i.e. back and forth.
- C. Draft Pool Candidates: A list containing all candidates for the draft, along with skills evaluation scores and "expected" draft round, will be provided to all Managers prior to the commencement of the Draft.
- D. Each team will have one manager draft
- a. Managers will state their preferred coaching partner at the draft. The Player Agent will indicate which round the Manager's and Coach's player would be drafted in, based on Skills Evaluation results. Managers must draft that player(s) during normal draft process.
 - b. Exception: If both the Manager's and Coach's players are ranked in the highest pool of players, the Manager will draft their child first, leaving the Coach's child eligible to be selected by another team.

- E. Siblings: Once one sibling is drafted, the other sibling will be drafted by the same team, in which the Player Agent will determine which round the Manager must draft the sibling in, based on their overall ranking in Skills Evaluation results.
- F. Player Notification: Once the Player Agent has finalized the rosters, all managers will be notified that they can then contact the players on their respective rosters. Do not contact any drafted player until you are authorized by the Player Agent.
- G. Confidentiality: The Draft is kept confidential. Each individual attending the draft is responsible for maintaining confidentiality of the Draft and Draft materials.

All-STARS

- A. Eligibility: Players shall be eligible for their league defined age group All-Star Team only.
 - a. If a player is "playing up" in a higher division during the regular season and not playing in his league defined age division, then that player is not eligible to play on the All-Star Team of the higher division. However, the player is still eligible to play for his league defined age division All-Star Team.
- B. Players will be voted upon by the Managers of each team in which division they played in during the regular season. The Manager will then announce his coaching staff prior to the All-Star Draft. Each Manager and Coach, regardless of overall record, will be provided with a list of eligible players (ballot) to which they will rank the players in descending order. The total number of roster spots will be determined by the All-Star Manager with the Bald Eagle Area Little Leagues Boards' approval.
 - a. In the event that the final player selected in the All-Star draft is a tied with another player, all Managers and Coaches will revote on the remaining pool of players to decide the final roster position.
- C. The players who do not receive sufficient votes to make the team via this voting process will be listed in order of their votes received and retained for possible inclusion on the All-Star Team if one of selected players is not able to fulfill the roster position.
- D. After the All-Star team is established, the All-Star Manager will contact the players and parents. Only the players who actually make the All-Star team will be contact to discuss the All-Star tournament schedule, game and practice commitment, the player's availability, and their acceptance or declination of the position on the All-Star Team.

SECTION V

MUST PLAY RULE

- A. A player must have six (6) consecutive outs in the field and one (1) at bat each game. If the player does not play in a game, the player must start the next game, and play twelve (12) consecutive outs and two (2) at bats before being removed. All attempts must be made to allow each child to play in every game.

- B. If the player is being disciplined by a parent/legal guardian, the Manager must inform the opposing team before the start of the game, and the must-play rule is waived.
- C. If a player has been removed from the roster for two consecutive games by a parent/legal guardian, due to disciplinary reasons, the Board must be notified to determine if disciplinary action needs to be taken with respect to the player.

SECTION VI

PITCHERS

- A. Official Little League Rules will apply to pitching guidelines for Milesburg Youth Baseball.

SECTION VII

SCHEDULES

- A. The schedule of games for the regular season shall be prepared by the Bald Eagle Area Little League Officials.
- B. If games are scheduled which coincide with school events, holidays, or parade, the teams should discuss rescheduling and agree on a mutually agreeable date, but if teams are unable to come up with an amicable solution, the President will reschedule the game in accordance with field availability.

SECTION VIII

MEETINGS

- A. A public meeting shall be conducted in October at the end of each year for the reading of reports and the bi-annual election of officers.
- B. Public meetings shall be conducted in January of each year and each month thereafter as scheduled by the President.
- C. Milesburg Youth Baseball may meet two times a month during the playing season to conduct business matters and to evaluate team progress, players, etc. Date, place and time to be established each year.
- D. Roberts Rules of Order shall govern the proceedings of all public meetings.

SECTION IX

SPECIAL GAMES

- A. Managers may schedule special games as long as they do not interfere with scheduled League games. The President is to be notified of all games. The Manager should verify that the fields are available prior to scheduling any special games.
- B. The League has the right to accept or reject all tournament offers.
- C. The League shall, if it desires, hold tournaments. Any All-Star teams formed must have the Board's consent as well as the Manager's consent.

UNIFORMS

Listed below are the league-approved uniform specifications for each age level. Any cost(s) beyond those specified below will be absorbed solely by those participating at that level.

- 7/8-Regular or Dry Fit T-shirts, flex-fit hats and socks
- 9/10-Regular or Dry Fit T-shirts, flex-fit hats with # on hat and socks
- 11/12-Regular or Dry Fit T-shirts, flex-fit hats with name and # on hat and socks.

As on all shirts, the league will pay for player's names on all outer uniform shirts.

SECTION XII

FIELD DECORUM

- A. The actions of the players, Managers, Assistant Coaches, Umpires, and League Officials must be above reproach.
- B. Uniformed players, Managers, three (3) Assistant Coaches, and Umpires only shall be permitted within the confines of the playing field just prior and during games. Except for the batter, base runner(s), and the Coaches at first and third base, all other players shall be on their benches or in their dugout when their team

- is at bat. When on defense, all reserve players shall be on their benches or in their dugout. Players are allowed to visit the concession stand before and after the games. No food is allowed in the dugouts during the games.
- C. All equipment is to be kept inside the dugout during the game.
 - D. Use of profanity by players, Managers, Assistant Coaches, Umpires, parents and/or spectators shall cause their removal from the game.
 - E. No alcoholic beverages or illegal drugs are allowed on League property.
 - F. Any Manager and/or Assistant Coach found to be in violation of Section XII (F) for a second time will be suspended as a manager and/or coach with this League for the remainder of the season.

SECTION XIII

BOARD OFFICERS

PRESIDENT

The President shall:

- A. Conduct the affairs of the Milesburg Youth Baseball and execute the policies established by the Board.
- B. Present a report of the conduct of the Milesburg Youth Baseball at meetings.
- C. Communicate to the Board and/or members such matters as deemed appropriate, and make such suggestions as may tend to promote the welfare of the Milesburg Youth Baseball
- D. Be responsible for the conduct of the Milesburg Youth Baseball in strict conformity to the policies, principles, Rules and Regulations of Little League Baseball, Incorporated, as agreed to under the charter issued to Milesburg Youth Baseball by that organization.
- E. Designate in writing other offices, if necessary, to have power to make and execute for/and in the name of the Milesburg Youth Baseball such contracts and leases they may receive and which have had prior approval of the Board.
- F. Investigate complaints, irregularities, and conditions detrimental to Milesburg Youth Baseball and report thereon to the Board of Executive Committee as circumstances warrant.
- G. With the assistance of the Parent-Legal Guardian/Manager, examine the application and support proof-of-age documents of every player candidate and clarify to residence and age eligibility before the player may be accepted for tryouts and selection.
- H. May call for a special election to fill a vacancy on the Board or choose to not fill the vacancy until such time as the normal election cycle.

VICE PRESIDENT

The Vice President shall:

- A. Perform the duties of the President in the absence or disability of the President, provided he/she is authorized by the President to so act. When so acting, the Vice President shall have all of the powers of that Office.
- B. May assume the office of the President, if so chooses, if the President leaves Office for any reason, prior to the normally scheduled election cycle.
- C. Perform such duties as from time-to-time may be assigned by the President.
- D. The Equipment/Purchasing Manager is also the Vice President.
- E. All requests for equipment must be approved by the Equipment/ Purchasing Manager before purchase. This includes requests by Managers and Assistant Coaches.
- F. Equipment Manager has the right to inspect all equipment on any team during the season.

SECRETARY

The Secretary shall:

- A. Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the Office of Secretary or as may be assigned by the President.
- B. Be responsible for recording the activities of the Milesburg Youth Baseball and maintain appropriate files, mailing lists, and necessary records.
- C. Keep the minutes of the meetings of the Members, Board, and cause them to be recorded in a book kept for that purpose.
- D. Conduct all correspondence not otherwise specifically delegated in connection with said meeting and shall be responsible for carrying out all orders, votes, and resolution not otherwise committed.

TREASURER

The Treasurer shall:

- A. Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the Office of Treasurer or as may be assigned by the President and/or the Board.
- B. Receive all monies and securities, and deposit same in the depository approved by the Board.

- C. Keep records of receipt and disbursement of all monies and securities of the Milesburg Youth Baseball, approve all payments from allotted funds and draw checks therefore in agreement with the policies established in advance by the Board of Directors.
- D. Prepare an annual financial report, under the direction of the President, for submission to the Membership, Board, and Little League Headquarters.
- E. File 990N with the IRS annually
- F. Apply for PA sales tax exemption annually

SAFETY OFFICER

The Safety Officer shall:

- A. Be responsible to create awareness, through education and information, of the opportunities to provide a safer environment for children and all participants of the Milesburg Youth Baseball.
- B. Develop and implement a plan for increasing safety of activities, equipment, and facilities through education, compliance, and reporting.
 - a. Education- facilitates meetings and distributes information among participants including players, Managers, Coaches, Umpires, League Officials, Parents/Guardians, and other volunteers.
 - b. Compliance- promotes safety compliance leadership by increasing awareness of the safety opportunities that arise from these responsibilities.
 - c. Reporting- Defines a process to assure that incidents are recorded, information is sent to league/district, national offices, and follow up information on medical and other data is forwarded as available.
- C. Has the right to inspect equipment at any time for safety purposes.
- D. Has the responsibility to stop any activity deemed unsafe or putting anyone at undue risk. **NOTE: Anyone** involved in this organization has this responsibility.
- E. Is responsible for setting up and running all league-wide work days. This does not include the weekly rotating field maintenance that individual teams are responsible for.
- F. Be responsible for the distribution of first-aid kits to all team managers.

PLAYER AGENT

- A. A Player Agent will be appointed yearly by the Board to act as a representative for all players. Any person who wishes to become a Player Agent will present a letter in writing to the Board for review and consideration of position.

MANAGER

The Manager shall:

- A. Any adult interested in coaching a regular season team for the league must fill out and submit a Little League Volunteer Application having checked the manager box.
- B. The Mountain Top Little League board members will collect all applications and then vote on the manager position. If there are no applicants for a specific age group, the board will discuss and then come to a vote as to who will be asked to manage a team.
- C. Team managers cannot be appointed to any regular season team without board approval.
- D. The Manager of a team must register their team roster with the President the following meeting after draft day. The roster must consist of the Manager, Assistant Coaches, Team Parent, and Players names, addresses, and telephone numbers.
- E. The Manager will notify the President immediately of any changes in any player's status.
- F. T-shirts and hats will be distributed to each player in each division at the beginning of each season.
- G. The Manager is responsible for the equipment that is handed out by the Equipment Manager and checked by the Safety Officer at the beginning of each season. The equipment is to be returned at the end of each season by the Manager. All lost, stolen, or damaged equipment must be reported as soon as possible.
- H. If a game is rained out, called for darkness, or cancelled, the home team Manager is responsible for calling the Umpire, and notifying the President or Vice President immediately. Managers are responsible for rescheduling make up games in a timely manner. If games are not rescheduled within 7 days, the Board has the right to reschedule the game. Each Manager will be given an Umpire list.

SECTION XIV

AFFILIATION

- A. The Bald Eagle Area Little League shall annually apply for a Charter from Little League Baseball, Incorporated, and shall do all things necessary to obtain and maintain such Charter. The Milesburg Youth Baseball shall devote its entire energies to the activities authorized by such Charter and it shall not be affiliated with any other program or organization outside of Bald Eagle Area School District or operate any other program.

- B. Rules and Regulations. The Official Playing Rules and Regulations as published by Little League Baseball, Incorporated, Williamsport, Pennsylvania, shall be binding on the Milesburg Youth Baseball.
- C. Local Rules, Ground Rules, and Bylaws shall be approved by majority vote of the Board and may be amended when and as necessary.

SECTION XV

FINANCIAL AND ACCOUNTING

- A. Authority. The Board shall decide all matters pertaining to the finances of the Milesburg Youth Baseball and it shall place all income including Concession funds, in a common league treasury, directing the expenditures of funds in such a manner as will give no individual or team an advantage over those in competition with such individual or team.
- B. Contributions. The Board shall not permit the contribution of funds or property to individual teams, but shall solicit funds for the common treasury of the Milesburg Youth Baseball, thereby discouraging favoritism among teams and to endeavor to equalize the benefits of the Milesburg Youth Baseball.
- C. Solicitations. The Board shall not permit the solicitation of funds in the name of Milesburg Youth Baseball unless all of the funds so raised are to be placed in the common treasury.
- D. Disbursement of Funds. The Board shall not permit the disbursement of Milesburg Youth Baseball funds for other than the conduct of League activities in accordance with the Rules and Regulations and Policies of Little League Baseball, Incorporated. All checks shall be signed by the Milesburg Youth Baseball Treasurer and one (1) other League President.
- E. Compensation. No Officer shall receive, directly or indirectly, any salary, compensation or emolument from the Milesburg Youth Baseball for services rendered as an Officer.
- F. Deposits. All Monies shall be deposited, including Concession funds in the depository approved by the Board.
- G. Fiscal Year. The Fiscal Year shall begin on 1 January and shall end on 31 December.

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